



ETA Record of Question, Concern, Suggestion, Point of Interest or Request

Please complete this form and give it to an ETA representative. The ETA representative will sign and return the bottom portion for your records. Continue to document any pertinent information related to your request.

Please indicate the specific concern regarding the ETA Contract, ETA Constitution, Seniority, Tenure, Teacher Assignment or NYS School Law referenced in the request.

Date: _____ Check if attachments/supporting documentation included

ETA Member Name: _____

ETA Building Representative Name: _____

Explanation of Question, Concern, Suggestion or Point of Interest -

✂ -----

RETAIN THIS HALF FOR YOUR RECORDS

ETA Record of Question, Concern, Suggestion, Point of Interest or Request

Please indicate the specific concern regarding the ETA Contract, ETA Constitution, Seniority, Tenure, Teacher Assignment or NYS School Law referenced in the request.

Date: _____ Check if attachments/supporting documentation were included

ETA Member Name: _____

BRIEF Explanation of Question, Concern, Suggestion or Point of Interest

Signature of ETA Building Representative: _____