

Seniority Information Intake Form

Name: _____.

Date of first day of work in your current position: _____.

Date of Board appointment (if known): _____.

Current tenure area: _____.

Have you received tenure in this District in other area(s)? _____.

If yes, what other area(s)? _____.

How long were you in that area(s)? _____.

Have you taken any unpaid leave of absences? _____.

If yes, how long was the leave? _____.

Have you ever had any unpaid day(s) of absence? _____.

If yes, how many day(s)? _____.

Has any of your time been in a part-time position? _____.

If yes, was the part-time position voluntary or involuntary? _____.

How long was the involuntary part-time assignment? _____.

How long was the voluntary assignment? _____.

Has there been any break in your service with the District (other than approved leaves)? _____.

If yes, what was your most recent return to work date? _____.

Have you ever been laid off by the District? _____.

If yes, how long was the lay-off? _____.

QUESTION(S) TO BE ANSWERED BY NYSUT ?

1. _____
2. _____
3. _____
4. _____
5. _____

Please attach copies of: *

1. Probationary appointment(s)
2. Tenure appointment(s)
3. Long term substitute appointments, if any.
4. Lay-off letter
5. Board minutes of:
 - a. Probationary appointment(s)
 - b. Tenure appointment(s)
 - c. Abolition of position
6. Breakdown of teaching assignment year by year

Seniority lists

* If matter concerns "other teachers", such as who is in what tenure area, to the extent possible, a separate questionnaire with supporting documentation should be filled out for the others involved.